

Appendix B

**WRC Athlete Safety Incident Reporting Form**

WRC Strongly encourages the reporting of misconduct. WRC appreciates your willingness to report inappropriate behavior. In lieu of this form, similar information can be sent electronically, conveyed verbally, etc. as indicated within the Safety Policy.

This section is about the individual you are reporting. Please provide as much information as possible.

1. Name of individual \_\_\_\_\_  
Comments \_\_\_\_\_

2. Age or approximate age \_\_\_\_\_ 3. Gender \_\_\_\_\_

4. Position(s) this individual holds or held:  
\_\_\_ Head Coach \_\_\_ Assistant Coach \_\_\_ Staff/Volunteer \_\_\_ Other/Not Sure

This section asks questions about the incident or incidents you are reporting. Please provide as much specific information as you are able.

5. Type of Offense (i.e. what happened...such as "Harassment of athlete")  
\_\_\_\_\_  
\_\_\_\_\_

6. Where did the incident(s) take place?  
\_\_\_\_\_

7. Details of what happened (including...Who, What, When, Where)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This section is for information about the victim or victims. If you are the victim and wish to remain anonymous, you may do so. In that case, please enter only your age, location, club affiliation.

8. Name \_\_\_\_\_ 9. Age \_\_\_\_\_ 10. Gender M \_\_\_ F \_\_\_\_\_

11. Club Affiliation \_\_\_\_\_ 12. Contact phone # \_\_\_\_\_

13. Contact Email \_\_\_\_\_  
(note – if under 18, please provide parent or guardians information)

Your Information (person reporting incident, if not the victim)

14. Name \_\_\_\_\_ 15. Phone # \_\_\_\_\_

16. Contact Email \_\_\_\_\_ 17. Club Affiliation \_\_\_\_\_

18. Relation to Victim (if any):

- Self
- Parent/Guardian
- Other family member
- Friend or Acquaintance
- Club member, coach or volunteer
- Other or prefer not to say

Other Information

19. If you have any other information that you feel would be helpful to an investigation of the alleged offense you have reported, please enter it here:

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